



Russian-English nursery

*Vishenka ("Little Cherry")*

**WELCOME PACK**

**2024 / 2025**

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## Welcome to *Cherry Orchard*

Dear parents,

We are delighted to welcome you at *Cherry Orchard* Russian School, and we hope that your time with us will be happy and successful. *Vishenka* is a part of our multi-branched school which includes Russian afterschool clubs, two Saturday, Sunday schools, Holiday camps and *Vishenka* Russian-English Nursery.

*Cherry Orchard* is an educational establishment for the promotion of Russian language, literature, and culture in the UK for children from 0 to 18 years of age.

Our **philosophy** is to provide a multifaceted education to a new generation of bilingual Russian speaking children living in Britain, to help them become productive members of English and Russian society in the UK.

Our school has branches in various areas of London, including West Hampstead, Fulham, and North Kensington offering a diverse range of classes and exciting activities for children:

- Full- time Russian Nursery
- Saturday and Sunday Russian Clubs
- Holiday camps in Russian
- Evening Russian lessons
- Beginners group
- After school activities like dance, chess, theatre



To learn more about *Cherry Orchard* Russian School, please visit our website and feel free to contact us.

Kind regards,  
*Vishenka* Russian Nursery



## About Us

English Russian **Vishenka** nursery is an independent nursery located in the heart of North Kensington. We welcome all children aged 1.5 - 4 whether from a Russian-speaking family or from a family who wants their child/children to learn Russian.

We welcome children from various multicultural backgrounds. As a bilingual nursery, we deliver our curriculum in both English and Russian, fostering language development. Our nursery is based on the principles of the Early Years Foundation Stage (EYFS) framework, ensuring every child's holistic development in a nurturing environment.

Our nursery has been operating since 2016. **Vishenka** is an Ofsted registered nursery. We were rated "Good" by Ofsted inspection that took place in July 2019. Please follow the link to read our latest report [Ofsted Report - July 2019](#).

We offer high quality, child-centered day care and preschool program combining both Russian and English approaches to early years education, while also integrating cultural elements. UK Early Years Foundation Stage Statutory framework and methods of Russian early childhood education innovators such as E. Kolesnikova, N. Zajzev, G. Doman, M. Montessori, N. Vlasova, V. Dronov, O. Chubarova, I. Kharlamov, N. Zhukova etc help deliver quality early years education in Russian and childcare experiences to our bilingual children.

### **Our Vision**

*Learn together – grow together.*

### **Our Mission**

*Fostering a love for learning in a multicultural setting in a safe environment.*

### **Our Targets:**

**Lifelong Learning:** Fostering a love for continuous learning.

**Curiosity and Exploration:** Encouraging curiosity and a sense of wonder.

**Interactive, Fun Education:** Creating engaging and enjoyable learning experiences.



**Child-Teacher-Parent Connections:** Strengthening communication and collaboration among children, teachers, and parents.

**Nurturing, Stimulating Environment:** Providing a supportive and intellectually stimulating setting.

**Creativity and Critical Thinking:** Cultivating creativity and the ability to think critically.

**Essential Literacy and Math Skills:** Equipping children with fundamental literacy and mathematical abilities.

**Valuable Citizens:** Helping children become responsible and contributing members of society.

### **Our Main Learning Principles**

#### **Intent**

**Clear Learning Targets:** We set specific goals for what your child will learn.

**Educational Standards:** These form the foundation of our nursery, ensuring consistent excellence.

#### **Implementation**

**Varied Teaching Methods:** We use a diverse range of approaches to create engaging learning experiences.

**Differentiation:** Our teaching is tailored to individual needs, adjusting content, pace, and support for each child.

**Continuous Assessment and Feedback:** We closely monitor progress and provide regular guidance.

#### **Impact**

**Monitoring Children's Progress:** Regular check-ins ensure we are on track.



**Evaluating Curriculum Effectiveness:** We review our approach to identify what works best and make necessary adjustments.

**Adjusting Strategies:** We adapt our methods to support your child's growth and development.

### **Our Ethos**

*Nurture the unique potential of every child.*

We believe in learning system which is identifying each child's individuality, talents, and strengths. Our team works to provide a supportive environment where children can develop and grow safely. We are committed to giving each child the best possible start and foundation for their future successful life by fostering their curiosity, creativity, and confidence.

### **Your children - our priority!**

We put our hearts and souls into creating a safe, clean, comfortable, and engaging environment where children come to play and learn Russian and English naturally from native-speaking teachers. We provide comprehensive and age-appropriate learning experience through games, arts and crafts, music and dance, songs and rhymes, celebrations, and cultural traditions from throughout the Russian and English-speaking world.

In our nursery we celebrate Autumn and Harvest Festival, New Year's Day, Christmas, Mother's, Father's and Family Day, International Day, Grenfell Memorial Day, Talent and Skills and End of School Year.

Please visit our "Our daily routine" page to discover what children do during the day and how our customized schedule aims at achieving the best possible play/study/rest balance for your children.

Explore our enriching curriculum on the Learning Adventure Avenue page. We host a delightful Cooking Club led by Monsieur Olivier, along with weekly dance, music, and science sessions.



In addition to academics, our strong focus is on nutrition and daily meal planning. Please visit our "Menu" page to see how we take special care in creating a healthy and nutritious menu of freshly cooked meals weekly.

We are proud of having a spacious playground where children can learn through play and discovery, have fun and relax in a cosy home-like atmosphere under the supervision of caring, professional, DBS checked and fun-loving educators.

We are delighted that you are interested in Vishenka Nursery, and we look forward to meeting you and your child soon! Please call us to schedule a free, no-obligation visit to our nursery. We hope to be your partners in raising happy and healthy bilingual kids.





## What Makes Us Special

Please take a moment to read what some of our parents have shared about Vishenka Nursery in North Kensington, London

*«Мы большие поклонники коллектива Вишенка. Отводя нашего сына в садик на целый день (утром - Вишенка, днём- продлёнка), мы видели с каким удовольствием ребёнок оставался на полный день. Мы безумно благодарны учителям за безлимитные объятия, за профессионализм, за безграничное понимание ребёнка и его потребностей. А главное: за диалог с родителями и индивидуальный подход. В 4 года наш сын знает русский алфавит, цифры, знаком с русской культурой и уже читает по слогам!»*

- Елена

*«От всей души хотим поблагодарить Вас за фантастическое время! У Вас удивительный талант находить подход к каждому ребёнку ( и даже их родителям!), заинтересовать, вовлечь, подбодрить, научить! И все так по-доброму, легко, с огромным тёплом, которое чувствует каждый, отказывающийся рядом. Спасибо Вам за счастливые глаза наших детей! Нет ничего дороже этого подарка, который Вы лично дарите нам каждый день!»*

- Татьяна

*«Вот и закончился наш последний день в Вишенке. Это был насыщенный, очень плодотворный и хороший год. Наша дочка многому научилась и очень привязалась к учителям и детям. У нас перестали теряться вещи. Ребёнка всегда возвращают аккуратным. Она всегда полна эмоций и впечатлений от занятий и даже во время болезни или каникул просится в садик. Спасибо вам большое, учителя, за внимание и любовь к нашим детям».*

– Наталья

*«Хочу выразить огромную благодарность педагогическому коллективу детского сада Вишенка за чуткое и заботливое отношение к моим деткам, 2х-летним двойняшкам.*

*Дети посещают детский сад с огромным удовольствием! Воспитатели всегда встречают их с улыбкой и хорошим настроением, находят*





индивидуальный подход к каждому ребенку. Они всегда на связи с родителями, и готовы пойти на встречу по любому вопросу. В детском саду всегда уютно, тепло, вкусно кормят и царит дружелюбная и домашняя атмосфера!

Организация досуга обеспечена на высшем уровне, дети всесторонне развиваются. В частности послеобеденная смена включает в себя занятия по эмоциональному и физическому развитию. Также с детками занимаются развитием речи, навыками чтения и письма, математикой, восприятием окружающего мира. Им прививают аккуратность, этикет и эмпатию.

За время пребывания в садике у моих детей значительно расширился кругозор, обогатилась речь, появилось желание учиться большему. Они стали увереннее в себе. Ждем с нетерпением следующего учебного года!»

- Евгения

*"Our daughter has enjoyed her first weeks at Vishenka. She talks about the garden, the teachers and her friends. The teachers have made her feel welcome. We can see the care and expertise of the teachers. Спасибо!"*

- Darren

*"A big thank you to Vishenka nursery. Our daughter is having a great time and eager to go to the nursery every day.*

*It's worth mentioning the strong education program as our daughter after only two weeks started to remember short riddles and spend more time drawing and playing creative games. Our sincere thank you for amazing work!"*

- Alexander

*"It's really amazing the variety of activities and teaching they are exposed to everyday. Thanks for making it so engaging and interesting for them".*

-Seda



## Our Daily Routine

<b>8.55-9.15</b>	<b>Arrival of children. Free play.</b>
<b>9.15-9.30</b>	<b>Outdoor warming up. Large motor activities. Outdoor gym.</b>
<b>9.30-10.00</b>	<b>Fruit club</b>
<b>10.00-10.20</b>	<b>Circle Time/Theme/Group Activities (Age Band 2-3; Age Band 3-4)</b>
<b>10.20-10.50</b>	<b>Activities in all areas/Fine Motor Skills/Golden Time.</b>
<b>10.50-11.00</b>	<b>Tidy up Time</b>
<b>11.00-11.10</b>	<b>Preparing for lunch. Washing hands.</b>
<b>11.10-11.40</b>	<b>Lunch club</b>
<b>11.40-12.00</b>	<b>Outdoor Play/Large Motor Activities.</b>
<b>12.00</b>	<b>Departure Time.</b>
<b>12.15</b>	<b>Arrival of children to the "Little Cherry 2"</b>
<b>12.15-12.30</b>	<b>Washing hands Time</b>
<b>12.30-13.00</b>	<b>Story Time/Transition to Nap/Classic Music</b>
<b>13.00-14.00</b>	<b>Nap time</b>
<b>12:30 - 14:00</b>	<b>Activities: Math, Literacy (A/B 3-4) / Quiet Reading/Fine Motor Skills</b>
<b>14.00-14.10</b>	<b>Wake up time</b>
<b>14.10-14.30</b>	<b>Circle Time/Music/ Movements. Adult Led - Learning.</b>
<b>14.30-15.00</b>	<b>Independent Activities/Golden Time (free play)/EAD Time (Expressive art design)</b>
<b>15.00-15.10</b>	<b>Tidy up time</b>
<b>15.10-15.30</b>	<b>Washing hands Time/Snack</b>
<b>15.30-15.45</b>	<b>Songs/Poems/Finger Plays.</b>
<b>15.45-16.00</b>	<b>Get Ready to Go Home. Departure</b>



## Our Every Week Curriculum – “Learning Adventure Avenue”

Explore, Discover, Learn! Join us on our journey as we guide children through a Learning Adventure Avenue, where education is not only informative but also fun and engaging. Together, we'll unlock the wonders of the world and inspire a lifelong love for learning.

<b>MONDAY</b> <b>AM</b>  <b>PM</b>	<b>0-3 Years Old</b> <b>Discovery Circle</b> <b>Круговорот открытий (тема недели)</b> <b>Sporty Wonderland</b> <b>Чудесная Спортландия</b>	<b>3-4 Years Old</b> <b>Discovery Circle</b> <b>Круговорот открытий (тема недели)</b> <b>Sporty Wonderland</b> <b>Чудесная Спортландия</b>
<b>TUESDAY</b> <b>AM</b>  <b>PM</b>	<b>Sound of Music</b> <b>На зов музыки</b> <b>Discovery Circle</b> <b>Круговорот открытий</b>	<b>Magic Letters</b> <b>Буквы-волшебницы</b> <b>Sound of Music</b> <b>На зов музыки</b>
<b>WEDNESDAY</b> <b>AM</b>  <b>PM</b>	<b>Fantasy Theatre</b> <b>Театр фантазёров</b> <b>Once upon a Time</b> <b>Давным-давно</b>	<b>Magic Numbers</b> <b>Цифры-волшебницы</b> <b>Once upon a Time (сказка недели)</b> <b>Давным-давно</b>
<b>THURSDAY</b> <b>AM</b>  <b>PM</b>	<b>Magic Box</b> <b>Волшебная коробка (сенсорное развитие)</b> <b>Adventure Actors</b> <b>Актёры удачи (слово- движение- музыка)</b>	<b>Speech Club</b> <b>Кружок болтунов</b>  <b>Adventure Actors</b> <b>Актёры удачи</b>
<b>FRIDAY</b> <b>AM</b>  <b>PM</b>	<b>Happy Hour Feet</b> <b>Весёлые ножки</b> <b>STEM/ Bon Appetit with Monsieur Olivier</b>	<b>Logic Land</b> <b>Страна 2x2 (развитие логики)</b> <b>STEM/ Bon Appetit with Monsieur Olivier</b>



## How we spend time outdoors

Monday Понедельник	Tuesday Вторник	Wednesday Среда	Thursday Четверг	Friday Пятница
<b>Morning exercises.</b>  <b>Exploring the World Around Us.</b> <b>Observing natural phenomena that surround us.</b> <b>Plants around us.</b> <b>Discussing the weather.</b>  Утренняя зарядка. Познание окружающего мира. Наблюдения за явлениями природы, что нас окружает. Растения вокруг нас. Обсуждение погоды.	<b>Morning exercises.</b>  <b>Construction games, modelling.</b> <b>Using puzzles, LEGO.</b> <b>Orientation in colour, shape, size.</b>  Утренняя зарядка. Строительные игры, моделирование. Использование пазлов, LEGO. Ориентирование в цвете, форме, размере.	<b>Morning exercises.</b>  <b>A Day of Fun Games and Entertainment</b> <b>Conducting a game of the teacher's choice</b>  Утренняя зарядка. День весёлых игр и забав Проведение игры по выбору учителя	<b>Morning exercises.</b>  <b>Musical Gymnastics "We Are Growing":</b> - Stretching - Walking in place or while moving - Exercises for neck, arms, torso, and legs - Relaxation exercises - Breathing exercises  Утренняя зарядка. Музыкальная гимнастика "Мы растём": потягивание ходьба на месте или в движении упражнение для мышц шеи, рук, туловища, ног упражнения на расслабление дыхательные упражнения	<b>Morning exercises.</b>  <b>Musical Gatherings "Sing Our Song!"</b> <b>Learning a song chosen by the teacher</b>  Утренняя зарядка. Музыкальные посиделки "Пойся наша песенка!" Разучивание песенки по выбору учителя.


















## Vishenka menu sample

Academic year 2024-2025

### WEEK 1

*The menu is subject to change according to School Health Guidelines. Fresh drinking water is constantly available for the children. Morning snacks are provided by the nursery. Lunch is provided by the nursery. Afternoon snacks are provided by parents. Milk is served during lunch and snack times. For younger children aged 2 to 2.5 we make food mashed and mild if necessary. Parents may choose to provide their own lunch following certain rules and meeting the nutrition standards.*

WEEK 1					
Day	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Protein	CHICKEN	BEEF	VEGETARIAN	BEEF	FISH
<b>Lunch menu</b>	<b>Chicken tandori served with basmati turmeric rice</b> 	<b>Beef lasagna served with fresh lettuce and cucumber salad</b> 	<b>Ratatouille with mashed potatoes and steamed greens</b> 	<b>Beef burger served with potato wedges</b> 	<b>Fish cake served with rice and steamed peas</b> 
<b>Dessert</b>	Yogurt/berries/apple or berry cake				
<b>Allergens</b>		Dairy, wheat		Wheat, egg	Fish, egg, wheat
WEEK 2					
Day	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Protein	BEEF	CHICKEN	CHEESE	BEEF	FISH
<b>Lunch menu</b>	<b>Meat balls in rich tomato sauce served with penne pasta and steamed broccoli</b> 	<b>Chicken noodle served with mixed fry peppers, carrots and courgettes</b> 	<b>Spinach and cheese roll served with mixed salad with chickpea and beetroot</b> 	<b>Chicken sausage with mashed potatoes, steamed cauliflower and green beans</b> 	<b>Steamed salmon served with basmati rice and steamed broccoli, basil and tomato sauce</b> 
<b>Dessert</b>	Yogurt/berries/apple or berry cake				

Allergens	Egg, wheat, gluten	Gluten	Wheat, egg, dairy	Gluten, dairy	Fish
<b>WEEK 3</b>					
Day	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Protein	BEEF	CHICKEN	VEGETARIAN	CHEESE	CHICKEN
<b>Lunch menu</b>	<b>Beef Bolognaise with pasta and sweetcorn</b> 	<b>Marinated chicken thigh served with cous cous and tomato and cucumbers</b> 	<b>Végétarien lasagne served with fresh lettuce and cucumber salad</b> 	<b>Spinach and cheese roll served with mixed salad with chickpea and beetroot</b> 	<b>Chicken breast served with mashed potato, tomato and cucumber in sticks</b> 
<b>Dessert</b>	<b>Yogurt/berries/apple or berry cake</b>				
Allergens	Gluten	Wheat	Gluten, Milk	Wheat, egg, dairy	Dairy

*Menus rotate on a three weekly basis*

**The 14 allergens are:** eggs, milk, fish, crustaceans (for example crab, lobster, crayfish, shrimp, prawn), molluscs (for example mussels, oysters, squid), peanuts, tree nuts (almonds, hazelnuts, walnuts, cashews, pecans, brazils, pistachios, macadamia nuts or Queensland nuts), sesame seeds, cereals containing gluten (wheat (such as spelt, Khorasan wheat/Kamut), rye, barley, oats, or their hybridised strains), soya, celery and celeriac, mustard, lupin, sulphur dioxide and sulphites (at concentration of more than ten parts per mill)



## VISHENKA Russian-English NURSERY

### School Term and Holiday Dates for the 2024-2025 Academic Year

Staff back to school/ <b>Inset days</b>	Thursday 29 August 2024 Friday, 30 August 2024, Monday 2 September 2024, Tuesday 3 September 2024
<b>AUTUMN TERM</b>	
<b>Back to school</b>	<b>Wednesday 4 September 2024</b>
<b>1<sup>st</sup> period</b>	<b>Wednesday 4 September 2024 – Friday 25 October 2024</b>
Half-term	Monday 28 October 2024 - Friday 1 November 2024
<b>Inset day</b>	<b>Monday 4 November 2024</b>
<b>Back to school</b>	<b>Tuesday 5 November 2024</b>
<b>2<sup>nd</sup> period</b>	<b>Tuesday 5 November 2024– Friday 20 December 2024</b>
Christmas Break	Monday 23 December 2024 - Friday 3 January 2025
<b>SPRING TERM</b>	
<b>Back to school</b>	<b>Monday 6 January 2025</b>
<b>3<sup>d</sup> period</b>	<b>Monday 6 January 2025 – Thursday 13 February 2025</b>
<b>Inset day</b>	<b>Friday 14 February 2025</b>
Half-term	Monday 17 February 2025 - Friday 21 February 2025
<b>Back to school</b>	<b>Monday 24 February 2025</b>
<b>4<sup>th</sup> period</b>	<b>Monday 24 February 2025 – Friday 4 April 2025</b>
Easter Half-term	Monday 7 April 2025 - Monday 21 April 2025
<b>SUMMER TERM</b>	
<b>Back to school</b>	<b>Tuesday 22 April 2025</b>
<b>5<sup>th</sup> period</b>	<b>Tuesday 22 April 2025- Thursday 22 May 2025</b>
<b>Inset day</b>	<b>Friday, 23 May 2025</b>
<b>Early May Bank Holiday</b>	Monday 5 May 2025
Half-term	Monday 26 May 2025 - Friday 30 May 2025
<b>Back to school</b>	<b>Monday 2 June 2025</b>
<b>6<sup>th</sup> period</b>	<b>Monday 2 June 2025 – Thursday 10 July 2025</b>
<b>Inset day</b>	<b>Friday, 11 July 2025 (under consideration)</b>

**Inset day** school closed for pupils. Please note that all inset days to be confirmed.





## **TERMS AND CONDITIONS**

### **VISHENKA Russian-English NURSERY**

Any parent who has filled in and submitted the Nursery Place Offer form is presumed to have read and accepted the Terms & Conditions notified below. The acceptance letter, the Terms & Conditions and its annexes (the Financial Policy and the Nursery Rules and Policies available on the nursery's website) are the basis of the legal "contract" between "VISHENKA", private independent bilingual nursery and the Parents.

#### **INTRODUCTION – The parties**

- "VISHENKA", private independent bilingual nursery registered by Ofsted under the number EY332671 (premises 1) and URN: 2703367 (premises 2) or "The Nursery"
- Parents/responsible persons who have signed the acceptance letter (cf. article 1), named "the Parents".

#### **ARTICLE 1 - PARENTAL AUTHORITY**

If the Parents declare that they have sole legal parental authority, both should submit and sign together the Nursery Place Offer form.

If a Parent/legal responsible adult who has submitted the Nursery Place Offer form declares that he/she has sole legal parental authority under a court order, a copy of the court order must be provided.

The Nursery expects the Parents or responsible persons to communicate with each other and to agree about their child's education. The Nursery will be entitled to accept instructions from either parent without reference to the other. Special dispositions can be put in place in the case of parents who are separated according to any court order provided.

#### **ARTICLE 2 – The SCHOOL RULES and POLICIES**

Parents undertake to read and sign the Nursery rules provided at the beginning of the school year.

Compulsory school Policies are available on the school's website.

The Nursery rules and Policies may be updated during the school year; in this case the updated versions are available on the school's website.

We consider that every member of the Nursery should feel valued and respected, and that each person should be treated fairly and well. Bullying, harassment, victimisation, intimidation and discrimination will not be tolerated. The Nursery's anti bullying policy forms part of these Terms and Conditions. The Nursery applies the Equality Act 2010 and expects the same of the nursery



community.

### **ARTICLE 3 - PROVISION OF EDUCATION**

The Nursery undertakes to educate the child during the school year, excluding the school holiday periods, as specified in the school calendar published at the beginning of each school year. It is the Parents' responsibility to accompany their child to nursery and also to collect him/ her.

### **ARTICLE 4 – APPLICATION PROCESS**

#### **4 – 1 FIRST APPLICATION**

##### **Stage 1: Pre-application**

###### **A) Nursery Welcome Pack**

Parents are requested to review our comprehensive nursery welcome pack. This pack contains essential information, including details on fees, policies, and terms and conditions, ensuring a smooth transition for a child into our nurturing environment.

###### **B) Make an appointment**

To visit the nursery, you need to make an appointment:

- by phone (07870443285/020 8960 2725)
- by email: ([clubs@lpebl.com](mailto:clubs@lpebl.com), [vishenkanursery2kensington@gmail.com](mailto:vishenkanursery2kensington@gmail.com))

###### **C) Admission commissions**

Place offer criteria and priority:

- children with a sibling already attending one of our schools, are offered places in priority

##### **Stage 2: Place offer**

The offer consists of an online Nursery Place Offer form and an Application Form and is exclusively made by email. Parents are thus requested to return these two documents duly completed and signed by email within the given deadline.

##### **Stage 3: Registration**

The application is final when the formalities detailed below have been completed (in due time):



### Step 1: Documents

- o The School Place Offer form has to be completed, signed and returned (parents are required to read the Terms and Conditions attached to the place offer email)
- o Application form has to be completed, signed and returned by email and a printout to the nursery.
- o Medical form, authorisation to collect form, authorisation to transfer form and photo consent form need to be completed and returned by email and as a printout to the nursery.
- o Copies of both Parents/ legal responsible adults' passports have to be sent.
- o Copy of the child's passport has to be sent
- o In the case of a divorce/ separation: copy of the court order settling the custody arrangements has to be provided; a letter co-signed by both parents and detailing their common custody arrangement is required if no court order has been taken

### Step 2: Payments

- o Payment of £250 annual non-refundable registration fee
- o Payment of £600 advance for the 1st term a child starting the nursery
- o Payment of £600 refundable deposit for the last term (In order to terminate the contract and leave the nursery parents need to give 1 term notice in writing, otherwise, £600 deposit won't be refunded).

Leaving Date start of Autumn Term: Notice must be given prior to 1st week of Summer Term

Leaving Date start of Spring Term: Notice must be given prior to 1st week of Autumn Term

Leaving Date start of Summer Term: Notice must be given prior to 1st week of Spring Term).

NB: If parents wish to cancel the application at any time during the process, these payments remain not refundable. Whatever the motive for cancellation, paid fees are not transferable for a later intake. Parents wishing to re-apply at a later date, will have to start the whole administrative and financial process again.

The Nursery has a right to make enquiries of the child's previous schools for confirmation that all sums due and owing to such schools have been paid.



The Nursery has a right to inform any other school to which the child is to be transferred if any fees of Vishenka are unpaid. A Nursery registration termination certificate will be issued only if all fees due have been paid. In addition, parents consent to provide the Nursery with their child school report of the previous school before the intake of their child.

## **4-2 RE-ENROLMENT**

### Process

The child's re-enrolment in our nursery for the following school year is valid when Parents have followed the steps below in due time:

- Notification of the child's Re-enrolment by email.
- Payment of £250 annual registration fee

NB: if parents fail to complete one or the other step, the child is automatically withdrawn from the school's register. The £600 advance is not refundable even if Parents may later choose to withdraw their child. £600 deposit for the last term stays in the nursery if 1 term notice was not given in writing.

### **Conditions of admission**

In order to be offered a place for their child in our nursery:

- Parents have to complete the whole pre-application and application process in full and in due time. Any missing document or payment will incur a cancellation of the application in our files.
- Pupils are enrolled based on their year of birth. (NB: Child has to be two full years old on the 1st day of his/her intake. Younger children may be also enrolled (subject to certain conditions).
- Vishenka will offer a nursery place depending on the availability in the group on the date of the child's intake.
- Priority will be given to a child who already has a sibling registered in our nursery.
- In the case of multiple applications in a year group, priority will be given to the older child.
- If parents are applying for a child with special needs—whether related to learning, physical abilities, or health issues—we kindly request that they engage in direct communication with the Proprietor and Manager. Together, we will determine the appropriate framework within which Vishenka can welcome the child, ensuring their progress and safety. Privately, we will discuss the school's ability to provide support and any potential barriers. The final nursery placement offer will be contingent upon mutual agreement regarding the proposed framework.



- As detailed in the Terms & Conditions, any withholding or misrepresentation of information or facts about the family or the child is considered as a breach of contract which the Nursery will terminate consequently keeping any paid sum.

#### **ARTICLE 5 - 1st ENROLMENT FEES**

- The registration fee of £250 (annual) and £600 advance for the 1st term a child starting the nursery. These payments are not refundable if the Parents later decide to withdraw their child whatever the reason for cancellation.
- £600 deposit for the last term. If contract is terminated in the middle of the term, £600 deposit stays in the school if 1 term notice was not given in writing.

#### **ARTICLE 6 - SCHOOL FEES**

For financial purpose, the school year is divided into three periods called terms, detailed as follows:

Autumn Term (September/October/November/December) – Term 1;

Spring Term (January, February, March/April) – Term 2;

Summer Term (April, May, June, July) – Term 3.

Fees are payable at the first two weeks of the beginning of each term as stated in the calendar. The Nursery reserves the right to refuse to admit a child if fees have not been paid, even in the middle of the school year.

Parents are made aware of nursery fees for the next year at the end of the previous year.

There is a 10% discount for the second child. This discount is only applied to nursery fees but not applied to any other fees such as after-school care or breakfast club.

We operate different pricing for under 2s. Childcare service for children under two is more expensive because of higher staff ratios. We will give you detailed pricing information once you have selected your preferred days.

Fees for any started term will not be refunded and remain retained by the nursery.

In the case of parents' decision to change nursery in the middle of the term, the fee for the current term remains due to the school.

Tuition fees will be payable in full for intakes occurring within the 1st period of each term (nursery calendar available on the nursery's website). For intakes occurring after the 1st period, tuition fees are calculated pro rata the attendance of the child.

The Financial Policy is fully part of the Terms & Conditions.



## ARTICLE 7 – ATTENDANCE

Parents are required to obtain written consent from Vishenka for any planned absences: Vishenka manager or Nursery Director will grant the authorisation for absence or not. **If a child is away for more than two weeks a 50% of the fee is payable to reserve a place.** Funded children should have a valid reason for absence.

If a child hasn't attended a large volume of the claimed universal credit hours without a valid evidence, a full-term fee is payable.

No leave of absence will be granted when Parents take their child on holiday in term time.

Fees for a term will not be refunded where the child is absent due to sickness or for any other reasons.

Session Times: We offer either morning sessions until 12 PM or full-day sessions until 4 PM. Unfortunately, we do not provide any sessions in between these times.

**Children are not allowed to attend nursery on alternate days to make up for the days they were absent. They can ask for extra days paid separately if agreed with the manager.**

## ARTICLE 8 - TERMINATION

When a child reaches four years of age and becomes eligible for reception, their time at our nursery ends automatically. Parents will receive a £600 deposit refund as part of this transition. No extra notice is needed in this case.

However, if parents choose to withdraw their child before the standard transition to reception, we kindly ask for at least one term's notice. This ensures a seamless adjustment and maintains fairness in our refund process

If Parents withdraw their child during the course of a term, Vishenka has to be notified in writing, giving details of the next school the child will attend. The Nursery will invoice the fees for the whole term.

The Nursery may terminate the contract at any time by notice in writing without any obligation to return any fees or deposit paid by parents in the case the Parents find themselves in breach of the Terms & Conditions and/or any of the Nursery Rules.

Any withholding or misrepresentation of information or facts about the family or the child is considered as a breach of contract which Vishenka will terminate consequently keeping any paid sum.

## ARTICLE 9 - ACTIVITIES DURING THE HOLIDAYS



During school holidays, the Nursery may organize specific activities. Parents will engage in a formal agreement regarding these activities, with the understanding that corresponding fees are due in full and in advance.

Parents and guardians will be required to review and sign the nursery's Terms and Conditions at the beginning of each academic year.

Both parents/responsible adults have to sign.

Surname and first name of the 1st parent/responsible adult:	Surname and first name of the 2 <sup>nd</sup> parent/responsible adult:
Signature:	Signature:
Date:	Date:





**PLACE OFFER**  
**VISHENKA Russian-English NURSERY**  
**SCHOOL YEAR 20.....-20.....**

NURSERY PLACE OFFER ACCEPTANCE FORM to be emailed back to [clubs@lpebl.com](mailto:clubs@lpebl.com)

We, undersigned, accept the school place offered to our child \_\_\_\_\_

by VISHENKA Nursery for the school year 20.../20....

☐ We accept the Terms & Conditions and its annex, the nursery rules and policies and the Financial Policy.

☐ We confirm that we have paid the £250 annual registration fee and specified our child's name and first name in capital letter ("CHILD'S SURNAME/FIRST NAME") as reference in the transfer's details or on the back of the cheque.

If you are enrolling more than one child, we kindly request that you use split payment.

- payment by bank transfer: Bank : HSBC, Account Name : LPEBL Clubs, Account no : 31747398, Sorting code : 40-05-22, (please attach the transfer print screen)

- payment by cheque to: LPEBL Clubs (please email back a copy of the cheque)

☐ We undertake to pay a £600 advance for the first term a child starting the school and £600 deposit for the last term of child's last academic year and acknowledge that failure to pay will be considered by Vishenka as a cancellation.

☐ We acknowledge that there will be no refund of paid fees in case of cancellation at any point during the application process. (£250 annual registration fee and/or £600 advance for the first term a child starting the school. £600 deposit for the last term is not refundable if parents fail to provide one term notice in writing.)

Both parents/responsible adults have to sign.

Surname and first name of the 1st parent/responsible adult:	Surname and first name of the 2 <sup>nd</sup> parent/responsible adult:
Signature:	Signature:
Date:	Date:



**APPLICATION FORM**  
**РЕГИСТРАЦИОННАЯ ФОРМА**

**RUSSIAN NURSERY VISHENKA**  
**РУССКИЙ ДЕТСКИЙ САД «ВИШЕНКА»**

**SCHOOL YEAR/ УЧЕБНЫЙ ГОД 2024-2025**

PHOTO

Fill the form in CAPITAL LETTERS

**РЕБЁНОК/CHILD**

Фамилия ребенка/ Pupil's Surname:	Имя/ First Name:	Национальность/ Nationality(ies):
Дата рождения/ Date of birth:	Посещаемые кружки, игровые группы/ Clubs and play groups you attend:	Языки, на которых говорит ребенок/ Spoken language(s):

**РОДИТЕЛЬ 1/ PARENT 1**

Фамилия/ Surname:  Maiden name:	Имя/ First Name:	Национальность/ Nationality:
Адрес/ Address:	Домашний тел./Home tel:	Мобильный тел./ Mobile Nb:
Профессия/ Occupation:	Рабочий тел./ Work Nb:	Эл.почта/ Email:

**РОДИТЕЛЬ 2/ PARENT 2**

Фамилия/ Surname:  Maiden name:	Имя/ First Name:	Национальность/ Nationality:
Адрес/ Address:	Домашний тел./ Home tel:	Мобильный тел./ Mobile Nb:
Профессия/ Occupation:	Рабочий тел./ Work Nb:	Эл.почта /Email:

**В СРОЧНЫХ СЛУЧАЯХ ЗОНИТЬ / EMERGENCY CONTACT**

Имя и Фамилия / Surname & First Name:	Мобильный тел / Mobile Nb:	Домашний тел / Home tel:
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## СЕМЬЯ / FAMILY DETAILS

Женаты / Married <input type="checkbox"/> Не живут вместе / Separated <input type="checkbox"/> Разведены / Divorced <input type="checkbox"/> Другое / Other <input type="checkbox"/> .....	Для разведенных или живущих отдельно / For separated couples: Опекунство / Shared custody: • Да / Yes <input type="checkbox"/> • Нет / No <input type="checkbox"/> <b>IMPORTANT: A court order copy is MANDATORY.</b>
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## ЛИЦА, КОТОРЫМ РАЗРЕШЕНО ЗАБИРАТЬ МОЕГО РЕБЕНКА/ COLLECTION AUTHORISATION

1. Фамилия / Surname :	Имя / Name :	Мобильный тел. / Mobile :
2. Фамилия / Surname :	Имя / Name :	Мобильный тел. Mobile :
3. Фамилия / Surname :	Имя / Name :	Мобильный тел. Mobile :

## ДОПОЛНИТЕЛЬНАЯ ИНФОРМАЦИЯ/ ADITIOINAL INFORMATION

Пожалуйста, сообщите нам об имеющихся аллергиях или других состояниях, требующих особого внимания / Please state if your child has any allergy or other conditions requiring special attention

Я / I hereby ..... Отметьте / (please tick below)

- ☐ Записываю ребенка в детский сад «Вишенка» / declare enrolling my child with Vishenka nursery  
☐ Даю согласие на прогулки в парке / authorise outings such as to the local park

DATE:

Подпись отца / Signature of parent 1:	Подпись матери / Signature of parent 2:	Подпись опекуна / Legal guardian signature:
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## ДЛЯ АДМИНИСТРАЦИИ ШКОЛЫ/ FOR OFFICE USE ONLY

--



## MEDICAL QUESTIONNAIRE

Child's name:

\_\_\_\_\_

Date: \_\_\_\_\_

PHOTO

Any medical issue (i.e. allergy, asthma...) has to be compulsory supported by a medical evidence provided by a doctor and sent to school. Without this proof, the school will not take any specific measures requested by parents. When receiving the questionnaire, The school will contact the concerned families shortly before the school starts, to discuss the required arrangements to be implemented. Thank you.

Child's weight in kg:

Child's height in cm:

### Allergies

The school will do its best in order to make the school a safe place for your child. The school though will not implement any specific provision regarding the allergies and/or intolerance in the absence of a medical certificate stating the condition of the child.

Please state below your child's allergy/intolerance:

Has your child been given a specific treatment when having an allergy reaction, please provide details of what to do?

### Dealing with your child's health at school

All the information collected below is kept confidential at all times. We kindly ask parents to inform us of any significant change or update so that the school can deal with your child's health in the safest and most efficient manner. Thank you.

GP: please provide the name, address and contact details of your GP:

In case of temperature/pain, do you authorise the school to give your child (select when appropriate)

- ☐ Paracetamol  
☐ Neither

In case of cuts/ graze, do you authorise the school to give your child (select when appropriate):



<input type="checkbox"/> Boots Antiseptic wound wash spray <input type="checkbox"/> Add other
In case of bumps/ bruises, do you authorise the school to give your child (select when appropriate): <input type="checkbox"/> Ice pack <input type="checkbox"/> No
If unsuccessful when trying to get in touch with you and your emergency contacts, do you authorise the school to take your child to the hospital? <input type="checkbox"/> Yes If yes, to which hospital:  The school can't be responsible if emergency services order the dispatching of your child to another hospital.
Do you authorise the school to take all necessary steps for urgent surgery or hospital admission: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Vaccinations (select &amp; fill in when appropriate):</b> Parents are asked to provide a copy of their child's immunisation record.
Meningococcal C: <input type="checkbox"/> Yes <input type="checkbox"/> No
Diphtheria: <input type="checkbox"/> Yes <input type="checkbox"/> No
Whooping cough: <input type="checkbox"/> Yes <input type="checkbox"/> No
Pre-school booster: <input type="checkbox"/> Yes <input type="checkbox"/> No
Tetanus: <input type="checkbox"/> Yes <input type="checkbox"/> No
HIB: <input type="checkbox"/> Yes <input type="checkbox"/> No
MMR: <input type="checkbox"/> Yes <input type="checkbox"/> No
Typhoid:



<input type="checkbox"/> Yes <input type="checkbox"/> No
BCG: <input type="checkbox"/> Yes <input type="checkbox"/> No
Hepatitis A: <input type="checkbox"/> Yes <input type="checkbox"/> No
Hepatitis B: <input type="checkbox"/> Yes <input type="checkbox"/> No
Rubella: <input type="checkbox"/> Yes <input type="checkbox"/> No
Polio: <input type="checkbox"/> Yes <input type="checkbox"/> No
Other (please detail):   

Has your child had (select if YES): <input type="checkbox"/> Measles <input type="checkbox"/> Mumps <input type="checkbox"/> Scarlet fever <input type="checkbox"/> Chicken pox <input type="checkbox"/> Otitis <input type="checkbox"/> Pertussis <input type="checkbox"/> Diphtheria <input type="checkbox"/> Typhoid <input type="checkbox"/> N/A
Does your child wear glasses? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> To read only
Dietary requirement Is your child vegetarian? <input type="checkbox"/> Yes <input type="checkbox"/> No Is your child pescatarian? <input type="checkbox"/> Yes



☐ No

Does your child eat pork?

☐ Yes

☐ No

#### MISCELLANEOUS COMPULSORY CONSENT

Please fill in when appropriate:

##### Playground outings

The nursery has a playground; however, children are sometimes escorted and supervised by adults to the Kensington Memorial Park. I have read, understood and agreed that my child will have supervised playtime in a public space.

☐ Yes

##### Class outings in the area

Your child may participate in some nursery outings led by the teachers, to the local library, shop or fire station, for example. I have read, understood and agreed that my child is having supervised lesson time in a public space.

☐ Yes





## AUTHORISATION TO COLLECT CHILDREN FROM SCHOOL

2024-2025 SCHOOL YEAR

PHOTO

PHOTO

PHOTO

We (Parents' name) \_\_\_\_\_

Hereby authorise the following person:

1.Name: \_\_\_\_\_ Contact number: \_\_\_\_\_

2 Name: \_\_\_\_\_ Contact number: \_\_\_\_\_

3.Name: \_\_\_\_\_ Contact number: \_\_\_\_\_

Whose photograph(s) is (are) affixed above, to collect our child (child/s name):

\_\_\_\_\_ from the nursery in our absence.

Signature of parent 1: \_\_\_\_\_

Signature of parent 2: \_\_\_\_\_

Date: \_\_\_\_\_



## PHOTOGRAPH CONSENT FORM

### VISHENKA Russian-English NURSERY

Child's name:

\_\_\_\_\_

PHOTO

Occasionally, we may take photographs of the children at our nursery. We use these images as part of our school displays, printed publications, our school website and Facebook and Instagram page.

**If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption.**

To comply with the Data Protection Act 2018, we need your permission before we can photograph or make any recordings of your child. Please answer the questions below, then sign and date the form where shown and return the completed form to the nursery.

I give permission for my child's photograph to be used within school for display purposes.	<b>Yes/ No</b>
I give my permission for my child's image to be used in weekly newsletters	<b>Yes/ No</b>
I give permission for my child's photograph to be used in other printed publications (e.g. brochures, signs, posters)	<b>Yes/ No</b>
I give permission for my child's image to be used on our website	<b>Yes/ No</b>
I give permission for my child's image to be used on the school's social media sites (e.g. Facebook, Instagram, You Tube)	<b>Yes/ No</b>
I give permission for my child's photograph to be taken during school celebrations and shared with other parents	<b>Yes/ No</b>
I give permission for my child to have a school photograph taken. I understand this printed/digital photograph can be purchased by parents	<b>Yes/ No</b>

Parent/guardian signature \_\_\_\_\_ Date: \_\_\_\_\_

Please print name \_\_\_\_\_



## General rules and recommendations for parents

### 1. **Opening Hours:**

- Our doors open promptly at **8:55 a.m.** (except during breakfast club hours).
- The morning session finishes at **12:00 p.m.**
- The afternoon session ends at **4:00 p.m.**

### 2. **Garden Gate Etiquette:**

- Always close one gate before opening the other to maintain safety.
- Consider the well-being of all children, not just your own.

### 3. **Late Collection:**

- If you anticipate being late to collect your child at **12:00 p.m.**, please inform us.
- In the absence of communication, we will take your child to our second building.
- Notify us in writing of any changes related to collection arrangements.
- In emergencies, when an unfamiliar person collects your child, provide a letter with their name, date of birth, and a photograph.

### 4. **Sickness Protocol:**

- If your child is unwell, promptly inform us and describe the symptoms.
- This helps us assess whether the illness is contagious.
- Please ensure your child arrives clean in the morning (nappy-wise).

### 5. **Cleanliness and Potty Training:**

- If your child has an “accident” in the car, feel free to use our facilities for changing.
- Regarding potty training:
  - We follow a toilet routine before and after snack times, before playground activities, and before a child goes home.
  - Consistency between home and nursery routines is essential.
  - If your child wears pull-ups but is prone to “accidents”, provide spare nappies to avoid complete undressing during changes.
  - Avoid dressing your child in one-piece outfits (bodies), belts, or dungarees, as they hinder toilet use.
  - Remember that stressors (such as starting nursery, having a new sibling, or moving) may temporarily affect potty training progress.

### 6. **Clothing:**

- Our nursery has no uniform; we encourage self-expression through clothing.
- Dress your child comfortably to participate fully in activities.
- Please label all items, especially hats, scarves, gloves, and backpacks.
- Return any clothing we provide during changes.
- During rainy weather, bring your child in boots—outdoor play in all conditions is valuable, and spare indoor shoes are welcome.

## ПАМЯТКА ДЛЯ РОДИТЕЛЕЙ

### Список необходимых вещей

<u>Первая половина дня</u>	<u>Вторая половина дня</u>
<ul style="list-style-type: none"> <li>• Сменная обувь</li> </ul>	<ul style="list-style-type: none"> <li>• Дополнительный полдник (фрукты, хлебные палочки...)</li> </ul>
<ul style="list-style-type: none"> <li>• Сменная одежда</li> </ul>	<ul style="list-style-type: none"> <li>• Постельное белье (покрывало, простыня, подушка)</li> </ul>
<ul style="list-style-type: none"> <li>• Влажные салфетки</li> </ul>	<ul style="list-style-type: none"> <li>• Сменная обувь</li> </ul>
<ul style="list-style-type: none"> <li>• Памперсы</li> </ul>	<ul style="list-style-type: none"> <li>• Сменная одежда</li> </ul>

## DAYCARE CHECKLIST

Use this checklist to ensure you pack all your essentials for child's daycare. Remember to label everything.

<u>Items for morning sessions</u>	<u>Items for afternoon sessions</u>
<ul style="list-style-type: none"> <li>• Spare clothes</li> </ul>	<ul style="list-style-type: none"> <li>• Afternoon snack (fruit, bread sticks, etc)</li> </ul>
<ul style="list-style-type: none"> <li>• Indoor shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Bed linen: blanket, sheet, pillow</li> </ul>
<ul style="list-style-type: none"> <li>• Wipes</li> </ul>	<ul style="list-style-type: none"> <li>• Indoor shoes</li> </ul>
<ul style="list-style-type: none"> <li>• Pampers</li> </ul>	<ul style="list-style-type: none"> <li>• Spare clothes</li> </ul>



# Russian English Nursery *Vishenka ("Little Cherry")*

Sponsored by LPEBL

*London W10*



We hope that the information included in this welcome pack has helped you to understand how we will be working together to give your child the best possible education in Russian and English in a safe environment.

Please do not hesitate to contact us if you have any questions.

Best Regards,

*Vishenka Team*

Updated on 27th June 2024



**[www.cherry.school](http://www.cherry.school)**

Contact us: 078 7044 3285, [clubs@lpebl.com](mailto:clubs@lpebl.com)

Facebook: Russian Club at LPEBL