

OUTDOOR PLAY POLICY

Updated September 2026 — aligned with the [Early Years Foundation Stage statutory framework](#).

Policy Statement

At Vishenka Nursery, the safety and well-being of children, staff, and visitors are our top priorities. We aim to prevent accidents and incidents through robust risk management and proactive measures. However, if an accident or incident occurs, we ensure it is handled promptly, documented accurately, and reviewed thoroughly to prevent recurrence.

This policy complies with the safeguarding and welfare requirements of the [EYFS statutory framework](#), including the requirements on risk assessment, first aid, and the notification of serious accidents and incidents.

Aims

To provide a safe environment for all children, staff, and visitors at Vishenka Nursery.
To ensure all accidents and incidents are managed effectively, with appropriate first aid and follow-up care.
To maintain clear records for accountability and continuous improvement.
To comply with all legal and regulatory requirements, including the [EYFS statutory framework](#).

Definitions

Accident: An unexpected event resulting in injury or harm (a fall, cut, or bruise).

Incident: An event that does not result in injury but has the potential to cause harm (a near\ -miss or behavioural issue).

Procedures

1. Prevention and Preparedness

Conduct regular risk assessments of all areas within Vishenka Nursery, including both outdoor and indoor spaces, to identify and mitigate potential hazards.

Ensure all staff members are trained in first aid, with certifications renewed as required. In line with the EYFS framework, the nursery ensures that **at least**

one person with a current paediatric first-aid certificate is on the premises at all times when children are present, and is available on outings. Maintain a fully stocked first aid kit, ensuring quick access during emergencies.

Display emergency contact numbers and procedures prominently in all areas of the nursery.

2. Responding to Accidents and Incidents

Immediate Action

Staff must assess the situation and provide first aid as necessary. If the injury is serious, emergency services should be contacted immediately.

Informing Parents

Parents will be informed as soon as possible for significant injuries or incidents. Minor injuries will be communicated at pick-up time, with an explanation of the event and the care provided.

Recording the Event

Complete an Accident/Incident Report Form immediately, including:

Date, time, and location of the event.

Names of those involved and witnesses.

A detailed description of the event and the actions taken.

Signature of the staff member and parent/guardian acknowledgment.

3. Reporting Serious Incidents

Notify the local authority or regulatory body Ofsted within 24 hours for serious injuries, hospitalizations, or other reportable incidents, as required by the [EYFS statutory framework](#).

Inform the nursery's insurance provider if required.

4. Follow-Up Actions

Review and Learn

Conduct a review of the event to identify causes and implement measures to prevent recurrence. Update risk assessments if necessary.

Support for Children and Staff

Provide emotional support to children involved in incidents. Offer debriefing sessions for staff if needed, ensuring that the incident is handled with care and that lessons are learned for future prevention.

5. Parental Involvement

Parents are encouraged to report any injuries noticed at home that may have occurred during nursery hours.

Open communication is maintained to ensure transparency and trust between the nursery and parents.

6. Monitoring and Review

All accident and incident records are reviewed monthly to identify patterns or recurring risks, allowing for timely intervention and improved safety measures.

This policy is reviewed annually or after any significant changes to ensure ongoing compliance with the latest regulations and [EYFS statutory framework updates](#).

7. Training

All staff undergo annual training on accident and incident management, including first aid, reporting procedures, and communication with parents.

This ensures that staff are well-prepared to handle any situation that may arise.